

Half Moon Bay Public School Council – Meeting Minutes

Half Moon Bay Public School
3525 River Run Avenue
Nepean, ON K2J 6E2
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<http://halfmoonbayps.ocdsb.ca>

Council Website: <http://hmb.schoolcouncil.weebly.com/>

Date: September 20, 2022

Attendance	Present/Not Present
Principal – Chris Toivonen	Present
Vice-Principal - Allison Hunter	Present
Vice-Principal - Karen Martin	Present
(Outgoing) Chair – Gabe Rother	Present
(Outgoing) Treasurer – Ilana Shore	
(Outgoing) Secretary – Kate Gitterman	Present
Membership Attendance (please refer to Appendix A)	

Regular Agenda

1. Welcome
2. Approval of Minutes from last meeting
3. Regular Items (Principal, Teacher, Treasurer reports)
 - a) Principal & VP Updates
 - b) Teacher Updates
 - c) Treasurer Update
4. Committees (as required)
 - a) Lunch committee
 - b) Community Events/Fundraising committee
 - c) Parent Involvement committee
 - d) Healthy Living committee
 - e) Grounds Committee/Outdoor Classroom
5. Items for Discussion
6. Roundtable
7. Adjournment

Item	Minutes	Action
1.	<p>Welcome by Chair.</p> <p>Meeting called to order at 6:05 pm. Meeting held in-person.</p>	
2.	Approval of Minutes from last meeting	<u>TBA next meeting</u>
3.	<p>Regular Items (Principal, VP updates, Teacher, Treasurer, Communications reports)</p> <p>1. Principal & VP updates</p> <p>Principal Toivonen & Ali Hunter</p> <ul style="list-style-type: none"> ● Back to school routines are going well; last minute changes to classes: new classes added to accommodate new student registrations; HMBPS now has 1,200+ students! ● Planning for events is TBD (including school movie nights and dances); maybe organized by grade or primary vs junior events (the school is now too big to allow FULL school events) ● New HMB school build seems to be on track for opening in fall/winter 2023; for the most up-to-date info, suggest to contact School Board Trustee Donna Blackburn ● We now have 24 volunteers from the HMB community to help with Terry Fox Run tomorrow... Thank you! ● Photo day: October 11-12, 2022 <p>2. Teacher updates</p> <ul style="list-style-type: none"> ● Lisa Casey (Primary) <ul style="list-style-type: none"> ○ HMBPS now has 11 kindergarten classes! All students are working hard to learn new routines ○ Primary education curriculum is focused on vocabulary, comprehension, and sounds for early literacy ○ Spirit Days upcoming: Terry Fox Run (this week!), and Orange Shirt Day (September 30) ○ Primary classes are beginning to venture on field trips! Grade 1 to Valleyview Farm, Grade 2 to Museum of Science & Technology ● Stephanie Poulton (Junior) <ul style="list-style-type: none"> ○ There is a Kinder classroom housed in the Makerspace, so school Admin is finding creative solutions to book distribution; perhaps a "Bookmobile" ○ Meet the Teacher/HMBPS Open House is scheduled for October 11th ○ Intramurals and Cross Country Club is starting for Grades 4-5 (maybe Grade 3 in future!) ○ Soccer club starting for Grades 3-4 and 5-6 ○ Lunch Monitors are submitting applications, participating in interviews, being "hired" ○ New Coding activity delivered by Carleton University 	

	<p style="text-align: center;">students: “Virtual Adventures” (but delivered in person)</p> <p>3. Treasurer Update</p> <ul style="list-style-type: none"> ● Chair advised outgoing Treasurer was not able to attend today, but did provide required hand over documents 	
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4.	<p>Committee Updates (ALL CURRENTLY DORMANT - NO UPDATES)</p> <p>1. Lunch committee</p> <ul style="list-style-type: none"> ● <p>2. Community events/fundraising committee</p> <ul style="list-style-type: none"> ● <p>3. Parent involvement committee</p> <ul style="list-style-type: none"> ● <p>4. Healthy Living committee</p> <ul style="list-style-type: none"> ● <p>5. Grounds committee</p> <ul style="list-style-type: none"> ● 	
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5.	<p>Items for Discussion</p> <p>a) Incoming School Council 2022-2023 VOTE</p> <ol style="list-style-type: none"> i) Chair described role and responsibilities of Council membership (voting vs non-vong membership, Committees, Council positions: Chair, Secretary, Treasurer) ii) Gabe Rother will retain current Chair role (by unanimous vote); Jordanna Share will assume role of Treasurer, Heather Moulton will assume role of Secretary iii) New Voting Members added <p>b) Lunch Program</p> <ol style="list-style-type: none"> i) Regular, weekly options vs one-off options discussed ii) Primary lunch day vs junior lunch day discussed iii) Space and volunteer considerations for offering each option → suggestion from school Admin to start slow! iv) All options must be offered through School Cash Online for Payment <p>c) Fundraising</p> <ol style="list-style-type: none"> i) School Council and Membership will need to discuss and plan for fundraising goals for the 2022-23 school year; consider short term vs long term goals ii) Suggestion made to fundraise sufficiently in order to 	<p>Kate Gitterman will conduct the prelim. research into lunch prog.</p>
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	<p>provide seed funding for School Council of new HMB school when it opens</p> <p>iii) Source feedback/suggestions from school/parent community - what do parents want to see? → SURVEY (maybe with a QR code option, for ease of participation)</p> <p>d) For Next Meeting:</p> <p>i) Review/Update Constitution & Bylaws</p> <p>ii) Review Teacher Wish List</p> <p>iii) Review Fundraising Goals (short term vs long term/capital projects)</p>	<p>Jennifer Kiser to develop/distribute survey (ready for Oct. 11 open house?)</p> <p>Chris to source Teacher Wish List</p>
6.	<p>Round Table</p> <ul style="list-style-type: none"> • No additional items to be discussed. 	<p>gaberother@gmail.com to add your name to the school council distribution list</p>
7.	<p>Adjournment</p> <ul style="list-style-type: none"> • Meeting adjourned at 7:45 pm. <p><u>Next Meeting:</u> Tuesday, October 18th 2022 @ 6pm</p>	

Appendix A – Membership Attendance 2022-2023

Attendance	Member Type	Present/Not Present
Sarah Wise	Voting Member	Present
Kimberley Stacey	Voting Member	Present
Kate Gitterman	Voting Member	Present
Jennifer Kiser	Voting Member	Present
Melanie Cyr	Regular Member	Present

Appendix B – Staff Attendance 2022-2023

Attendance	Member Type	Present/Not Present
Tammy Bakker	Teacher	
Kate Herron	Teacher	
Joanne Lacoursiere	Teacher	
Jodi Sinclair	Teacher	
Mona Nesrallah	Teacher	
Stephanie Poulton	Teacher	Present
Erin Brubacher	Teacher	
Kelly Rogers	Teacher	
Tanya Nascimento	Teacher	
Tiffany Chant	Teacher	
Tracy Schmidt	Teacher	
Lisa Casey	Teacher	Present